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## Propane Service Technician

### Legacy Cooperative Overview:

Legacy Cooperative is a leading grain handling and agricultural/consumer retailer in North Central North Dakota. We operate from locations in Bisbee, Cando, Dunseith, Egeland, Overly, Perth, Rock Lake, Rolette, Rolla, and Wales North Dakota. Our services include Agronomy, Automotive Parts & Service, Convenience Stores, Energy, Ranch & Home, Lawn & Garden, and Grain Handling.

### Position Overview:

Legacy Cooperative has an exciting opportunity to work in our energy division as a Propane Service Technician. This position will work closely with our energy division sales team to build and grow market share in our trade territory delivering bulk refined fuels and/or propane to agricultural, commercial and consumer end users. This position will report to the Energy Division Manager.

### General Duties & Responsibilities:

- Perform propane and equipment installation.
- Perform leak checks and regulator replacement.
- Customer Service (Relations) - Ensures the highest quality customer experience. Is responsive and courteous.
- Image - Maintains a consistent company image both internally and externally during both business and non-business hours.
- Work Ethic - Demonstrates reliability, punctuality, efficiency and quality. Exercises entrepreneurial spirit for the success and growth of the company and self. Accepts empowerment, responsibility and accountability.
- Communication - Demonstrates ongoing communication with all levels and divisions of the company to enhance teamwork and effectiveness and alignment of company and division goals.
- Teamwork - Supports team objectives and efforts of others on the team. Encourages a spirit of inclusion, participation and belonging.
- Safety and Compliance - Contributes to a culture that ensures that all facilities, equipment and personnel adhere to federal and state safety and compliance regulations.
- Maintenance - Coordinates with operations manager(s) to ensure proper maintenance of property and equipment.
- Other Duties & Responsibilities as assigned.

### Basic Qualifications:

- High school diploma or GED.
- Working knowledge of MSDS labeling
- Certified Employee Training Program (CETP) trained and certified.
- Excellent written and verbal communication skills.

- Must pass pre-employment screenings including a drug screening, motor vehicle check and FMSCA Clearinghouse.

**Preferred Qualifications:**

- Previous experience as a Propane Service Technician.
- Previous agricultural cooperative or agriculture related experience.
- Commercial driver’s license (Class B but Class A is preferred) or ability to obtain **within 30 days**.
- HAZMAT, Tanker and Air Brake endorsements or ability to obtain **within 30 days**.

**Required Physical Demands:**

- While performing the duties of this job, the employee is regularly required to sit, stand, walk, bend, twist or lift objects up to 75 pounds.
- The employee may be required to climb or be at elevated heights to inspect facilities.
- The employee must be able to work in adverse weather conditions and temperatures.

**Additional Details:**

- Legacy Cooperative is an equal opportunity employer and offers competitive salary and benefits. For more information about us, please visit us at [www.legacy-cooperative.com](http://www.legacy-cooperative.com).

**Receipt Acknowledgement:** \_\_\_\_\_  
SIGNATURE DATE